

CAPITAL OUTLAY

In conjunction with the preparation of the annual operating budget, City staff prepares a Capital Improvement Program. This document sets forth the City's expected capital needs—both equipment and infrastructure—for a five-year period.

An important aspect of the Capital Improvement Program is the City's street improvement program. Street improvements include streetscape projects, street light upgrades, gateway signage, pedestrian safety enhancements, and street rehabilitation projects.

In FY05, the City issued a general obligation bond issue. Prior to the bond issuance, the City historically allocated \$500,000 a year for street improvements. This funding level has been maintained, with a portion of this amount now being utilized for debt service payments on the FY05 bond issue.

The City's capital improvement program is funded through a variety of sources and accounted for in the General Fund and the Special Revenue Funds. General Fund expenditures include those paid for with operating revenues and the Equipment Replacement Reserve.

Budget Comments

Of total General Fund capital expenditures, \$293,741 is paid for out of the Equipment Replacement Reserve and \$856,852 with operating revenues.

Funding in the amount of \$100,000 is included for infrastructure improvements to enhance pedestrian safety.

The Capital Outlay budget includes \$95,000 for the replacement of the City-owned and maintained decorative lights in Takoma Junction. The fixtures are more than 20 years old and have deteriorated over time, creating a risk management concern. The requested funding would provide for replacement of the existing steel poles with a fiberglass pole that is similar in style. The new fixtures would also utilize induction style lighting, which is more energy efficient.

Funding in the amount of \$75,000 is included for design of a new Public Works facility on the existing site to meet the current operational needs of the department. The current structure is a cinder block building that is poorly insulated. The City's vehicle and equipment fleet is much larger than it was at the time of the Public Works facility's construction, and there is inadequate storage to accommodate the current fleet. There are deficiencies in the facilities available for the washing of vehicles, and there are problems with site drainage.

The Capital Outlay budget includes \$65,000 for improvements to the City's neighborhood commercial centers. As part of the Council's development priority, staff has conducted a series of workshops with City residents to discuss aspects of the Master Plan. The requested funding will allow implementation of some of the ideas arising out of the workshops.

Funding in the amount of \$70,000 is provided to replace the roof over the Council Chamber/Auditorium and the one-story section of the Community Center. It was originally anticipated that the leaks could be resolved through patching. However, these efforts have not been successful, and the Director of Public Works recommends replacement of the roof.

FY 2008 BUDGET SUMMARY - CAPITAL OUTLAY

<u>Division</u>	<u>Audited FY04</u>	<u>Audited FY05</u>	<u>Audited FY06</u>	<u>Budgeted FY07</u>	<u>Estimated FY07</u>	<u>Proposed FY08</u>
Capital Equipment/Projects						
Personnel Costs	0	0		0	0	0
Supplies	0	0		0	0	0
Services and Charges	0	0		0	0	0
Miscellaneous	0	0		0	0	0
Capital Outlay	394,641	1,166,388	1,643,140	1,280,015	1,231,419	1,150,593
TOTAL--CAPITAL OUTLAY	394,641	1,166,388	1,643,140	1,280,015	1,231,456	1,150,593

Note: The City's Capital Improvement Program is funded through a variety of sources. Expenditures reflected in the General Fund include those financed by operating revenues and the Equipment Replacement Reserve.

In July 2006, the City Council approved the purchase of a loader to replace a backhoe that was destroyed by fire. A budget amendment to recognize this expenditure has been submitted to the Council. This schedule reflects amended expenditures.

CAPITAL IMPROVEMENT PROGRAM FY08 - FY12

Equipment	FY08	FY09	FY10	FY11	FY12
Police					
Patrol Cars (lease purchase) (DEBT)	170,706	222,484	274,262	326,040	258,890
Police Communications Equipment (ERR)	51,000				
Portable Radios (50@\$3,200)	25,600	25,600	25,600	25,600	25,600
Mobile Computer Replacement (20@\$4,000 each)	28,000	28,000	24,000	28,000	28,000
Replace Explorer			43,000		
Replace Fiesta				30,000	
Public Works - Vehicles					
Pickup Truck 100, 116, 172, 213 (ERR)	24,041	33,430	23,353		
Dump Truck 102,153 (ERR)	45,000	45,000			
Riding Mower	6,500				
Bucket Truck (replace 186) (partial ERR)	80,000				
Recycling Truck #109 (ERR)			181,700		
Trash Truck (112, 113)				178,427	183,780
Public Works - Equipment					
Mechanic's Tool Boxes	15,000	15,000			
Liquid Chemical Spreader	30,000				
Leaf Collection Vacuums (ERR)	16,200	17,500	19,084	20,159	
Sidewalk Sweeper (ERR)			23,952		
Bobcat (ERR)				34,275	
Recreation					
Replace Small Van		25,000			
Fleet Vehicles					
Replace Minivan		27,000			
Information Technology					
Municipal Server (ERR)					7,500
Servers - Recreation, Library, E-Mail, City Admin., Dispatch (ERR)					37,500
Upgrade PW Phone System	15,000				
Police Plotter	14,500				
Public Works Plotter	6,500				
Housing and Community Development server (ERR)	7,500				
Servers - Police, Jasmine, Titan, Valerie (ERR)		30,000			
Library Useful Computers (Three Year Contract Renewal)	6,000			6,000	

CAPITAL IMPROVEMENT PROGRAM FY08 - FY12

Computer Learning Center (Three Year Contract Renewal)		32,500			
Intranet Server	8,000	6,000			
Recreation Programming Software	22,000				
PW Server		7,500			
Granicus			5,500		
Subtotal - Equipment	571,547	515,014	620,451	648,501	541,270
Streets	FY08	FY09	FY10	FY11	FY12
Street Light Upgrade	20,000	20,000	20,000	20,000	
Replace Takoma Junction Decorative Lights	95,000				
Street Rehabilitation	147,752	158,055	168,358	178,660	
Pedestrian Safety Enhancements	100,000	25,000	25,000	25,000	
Gateway Signage	20,000	20,000	20,000		
Safe Routes to School Projects (SRF)	108,721				
CDBG Holton Ln. Streetscape - Phase II (SRF)	70,000				
Carroll Avenue Commercial Streetscape (SRF)	79,000				
CDBG Maple Ave. Streetscape (SRF)	50,000	150,000			
Neighborhood Commercial Center improvements	65,000				
Park Ave. Parking Area	25,000				
Public Art Project	10,000				
Subtotal - Streets	790,473	373,055	233,358	223,660	0
Parks	FY08	FY09	FY10	FY11	FY12
Jackson Boyd Park Design and Construction (SRF)	48,750				
Jackson Boyd Park Design and Construction (SRF Match)	16,250				
Jequie Park Ballfield Renovation and Sprinkler System (SRF)	60,000				
Jequie Sprinkler System (SRF Match)	20,000				
Community Gardens - Water & Power	12,000				
Subtotal - Parks	157,000	0	0	0	0

CAPITAL IMPROVEMENT PROGRAM FY08 - FY12

Facilities	FY08	FY09	FY10	FY11	FY12
Public Works					
New Facility Design/Construction	75,000	1,200,000			
PW Admin. and Park Roof (ERR)			55,809		
Replace PW Front Gate	13,000				
Install Security Cameras	20,000				
Sanitation Building Roof				35,548	
Community Center					
Additional Exteriors Lighting Rear Lot and Library	12,000				
Replace Exterior Doors	30,000	30,000			
Community Center Building Signage	35,000				
Community Center Kitchen		25,000			
Chamber and Third Floor Roof (ERR)	70,000				
Library					
Carpet replacement (ERR)				26,500	
Air Handler #1 (ERR)					45,153
New Hampshire Rec Center					
Security Cameras and Llocks		12,500			
Membership ID System		9,000			
Subtotal - Facilities	255,000	1,276,500	55,809	62,048	45153
CIP Total - Items funded by General Fund monies	856,852	1,489,155	331,458	348,808	53,600
CIP Total - Items funded by Equipment Replacement Reserve	293,741	152,930	303,898	259,361	273,933
CIP Total - Items funded by Special Revenue Funds	416,471	300,000	0	0	0
CIP Total - Items funded by City Match of Special Revenue	36,250	0	0	0	0
CIP Total - Debt Service	170,706	222,484	274,262	326,040	258,890
CIP GRAND TOTAL	1,774,020	2,164,569	909,618	934,209	586,423

SRF = Special Revenue Fund

ERR = Equipment Replacement Reserve

FY 08 Budget

Capital Improvement Program

Funding Sources

TOTAL = \$1,774,020

